



January 30, 2004

**National Crime Information Center (NCIC)
TECHNICAL AND OPERATIONAL UPDATE (TOU) 04-1**

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**SECTION 1 --MESSAGE TO CONTROL TERMINAL OFFICERS AND
FEDERAL SERVICE COORDINATORS**

Section 2.1 of this Update contains a change to the Introduction chapter of the *NCIC 2000 Operating Manual*.

Section 2.2 provides a correction to the DNA Location (DLO) Field Requirements in all of the NCIC 2000 Person Files.

Section 2.3 explains the renaming of the Deported Felon File to the Immigration Violator File and the creation of three categories of offenders within the file, each with its own unique caveat, Message Key translation, and offense code.

Section 2.4 furnishes information that permits the INTERPOL USNCB to enter records concerning abducted children and missing persons from non-Hague Convention countries into the Missing Person File for cases in which substantive investigative evidence exists to indicate the subject is in the United States.

Section 2.5 furnishes additions to the *NCIC 2000 Operating Manual* to assist agencies that use electronic case management systems.

Section 2.6 provides information on permitting the same ORI to make duplicate entries into the Missing Person and Wanted Person Files.

Section 3 contains updates to the *NCIC 2000 Code Manual*.

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Any questions concerning the *NCIC 2000 Operating Manual* (December 1999), *NCIC 2000 Code Manual* (December 2000), or the distribution of TOUs should be directed to the CJIS Division's Communications Unit at (304) 625-4995.

TOUs are also available via the Internet on the Law Enforcement OnLine (LEO) at www.leo.gov/lesig/cjis/programs/ncic/tous/index.shtml. Users with questions

SECTION 2 -- SYSTEM CHANGES

concerning access to the LEO should contact the LEO Program Office at (202) 324-8833.

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SECTION 2 -- SYSTEM CHANGES

2.1 STATE CONTROL AGENCY ORIGINATING AGENCY IDENTIFIER CHANGE

AFFECTED BY CHANGE: **Introduction**

EFFECTIVE DATE: **Immediately**

SECTION 6--CONTROL AGENCIES

6.1 STATE CONTROL AGENCIES

State	ORI
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South Dakota	SD032115Y
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This change is disseminated to CTOs and FSCs at this time at the request of the state of South Dakota Bureau of Information and Telecommunications.

2.2 CORRECTION TO TOU 03-1

AFFECTED BY CHANGE:

Missing Person File
Protection Order File
Convicted Sexual Offender
Registry File
Convicted Person on Supervised
Release File
Unidentified Person File
Violent Gang and Terrorist
Organization File
Wanted Person File

EFFECTIVE DATE: **Immediately**

SECTION 2 -- SYSTEM CHANGES

NCIC 2000 Operating Manual Changes

The Message Field Codes for Entry for all of the NCIC 2000 Person Files contain a correction to the Deoxyribonucleic Acid (DNA) Location (DLO) Field Requirements that were initially published in TOU 03-1 dated March 19, 2003. Corrections to TOU 03-1 are noted by **highlighting**, and deletions are indicated by ~~strikeout~~.

MISSING PERSON FILE**2.2 MESSAGE FIELD CODES FOR ENTRY**

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC

SECTION 2 -- SYSTEM CHANGES

DATE OF EMANCIPATION	MANDATORY ¹	DOE	8-8	NUMERIC
HEIGHT	MANDATORY	HGT	3-3	NUMERIC
WEIGHT	MANDATORY	WGT	3-3	NUMERIC
EYE COLOR	MANDATORY	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2) NUMERIC (4)
MISSING PERSON	MANDATORY	MNP	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF LAST CONTACT	MANDATORY	DLC	8-8	NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LINKING AGENCY IDENTIFIER	OPTIONAL SET	LKI*	9-9	ALPHABETIC, NUMERIC
LINKING CASE NUMBER	SET	LKA*	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	OPTIONAL	MIS	1-250 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY FLAG	OPTIONAL	NOA*	1-1	ALPHABETIC
MISSING PERSON CIRCUMSTANCES	OPTIONAL	MPC*	1-1	ALPHABETIC
LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-8 1-10*	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2) NUMERIC (4)

SECTION 2 -- SYSTEM CHANGES

LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-4 2-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	OPTIONAL	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	OPTIONAL	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC*	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
BLOOD TYPE	OPTIONAL	BLT	4-5	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CIRCUMCISION	OPTIONAL	CRC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FOOTPRINT AVAILABLE	OPTIONAL	FPA	1-1	ALPHABETIC
BODY X-RAYS	OPTIONAL	BXR	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

CORRECTIVE VISION PRESCRIPTION	OPTIONAL	VRX	1-40	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
JEWELRY TYPE	OPTIONAL	JWT	1-50	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
JEWELRY DESCRIPTION	OPTIONAL	JWL	1-100	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	OPTIONAL CONDITIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*NCIC 2000 format only

¹Mandatory blank for adult

PROTECTION ORDER FILE

2.2 MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENT S	MESSAG E FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
DATE OF EXPIRATION	MANDATORY	EXP	6-6 8-8	ALPHABETIC, NUMERIC
HEIGHT	OPTIONAL	HGT	3-3	NUMERIC
WEIGHT	OPTIONAL	WGT	3-3	NUMERIC
EYE COLOR	OPTIONAL	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	OPTIONAL	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
PROTECTION ORDER CONDITIONS	MANDATORY	PCO	2-2	NUMERIC
BRADY INDICATOR	MANDATORY	BRD	1-1	ALPHABETIC
DATE OF ISSUE	MANDATORY	ISD	8-8	NUMERIC
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	OPTIONAL	MIS	1-250 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY	OPTIONAL (MUST BE ACCOUNTED FOR IN NCIC FORMAT)	NOA*	1-1	ALPHABETIC

SECTION 2 -- SYSTEM CHANGES

LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-8 1-10*	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-4 2-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	OPTIONAL	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	OPTIONAL	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PROTECTION ORDER NUMBER	CONDITIONAL	PNO	3-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2 -- SYSTEM CHANGES

COURT IDENTIFIER	OPTIONAL	CTI	9-9	ALPHABETIC, NUMERIC
PROTECTED PERSON'S NAME	CONDITIONAL SET	PPN	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
PROTECTED PERSON'S SEX	OPTIONAL WITHIN SET	PSX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PROTECTED PERSON'S RACE	OPTIONAL WITHIN SET	PPR	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PROTECTED PERSON'S DATE OF BIRTH	CONDITIONAL WITHIN SET	PPB	8-8	NUMERIC
CAUTION AND MEDICAL CONDITION	OPTIONAL	CMC*	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PROTECTED PERSON'S SOCIAL SECURITY NUMBER	CONDITIONAL WITHIN SET	PSN*	9-9	NUMERIC
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	OPTIONAL CONDITIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*NCIC 2000 format only

CONVICTED SEXUAL OFFENDER REGISTRY FILE**2.2 MESSAGE FIELD CODES FOR ENTRY**

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	MANDATORY	DOB	8-8	NUMERIC
OFFENDER REGISTRATION DATE	MANDATORY	ORD	8-8	NUMERIC
ENDING REGISTRATION DATE	MANDATORY	ERD	6-6 8-8	ALPHABETIC NUMERIC

SECTION 2 -- SYSTEM CHANGES

SEXUAL PREDATOR INDICATOR	OPTIONAL	SXP	1-1	ALPHABETIC
HEIGHT	MANDATORY	HGT	3-3	NUMERIC
WEIGHT	MANDATORY	WGT	3-3	NUMERIC
EYE COLOR	MANDATORY	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER	MANDATORY	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTI CS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	OPTIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	OPTIONAL	SOC	9-9	NUMERIC

SECTION 2 -- SYSTEM CHANGES

OPERATOR'S LICENSE NUMBER	OPTIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2) OR NUMERIC (4)
CONVICTION RESULTING IN REGISTRATION	MANDATORY	CRR	4-4	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF CONVICTION	MANDATORY	CON	8-8	NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	CONDITIONAL	MIS	1-500	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LICENSE PLATE NUMBER	OPTIONAL SET	LIC	1-10	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2) OR NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

VEHICLE IDENTIFICATION NUMBER	OPTIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-24	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	SET	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	OPTIONAL	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF CRIME	OPTIONAL	PLC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
AGE OF VICTIM	OPTIONAL	AOV	1-2	NUMERIC
SEX OF VICTIM	OPTIONAL	SOV	1-1	ALPHABETIC
STREET NUMBER	OPTIONAL	SNU	1-7	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
STREET NAME	OPTIONAL	SNA	1-25	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
CITY NAME	OPTIONAL	CTY	1-20	ALPHABETIC
COUNTY	OPTIONAL	COU	1-20	ALPHABETIC

SECTION 2 -- SYSTEM CHANGES

STATE	MANDATORY	STA	2- 2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ZIP CODE	OPTIONAL	ZIP	5-5 10-10	NUMERIC NUMERIC, SPECIAL CHARACTERS
TELEPHONE NUMBER	OPTIONAL	TNO	12-12	NUMERIC, SPECIAL CHARACTERS
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATOR	OPTIONAL CONDITIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

CONVICTED PERSON ON SUPERVISED RELEASE FILE**2.2 MESSAGE FIELD CODES FOR ENTRY**

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-4	ALPHABETIC, SPECIAL CHARACTERS
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
HEIGHT	MANDATORY	HGT	3-3	NUMERIC
WEIGHT	MANDATORY	WGT	3-3	NUMERIC

SECTION 2 -- SYSTEM CHANGES

EYE COLOR	OPTIONAL	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTIC S	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2) NUMERIC (4)

SECTION 2 -- SYSTEM CHANGES

ORIGINAL OFFENSE CODE	OPTIONAL	OOC	4-4	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ORIGINATING AGENCY CASE NUMBER	CONDITIONAL	OCA	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	CONDITIONAL	MIS	1-500	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-10	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2) NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-24	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	SET	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

VEHICLE COLOR	SET	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CAUTION AND MEDICAL CONDITIONS	CONDITIONAL	CMC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SENTENCING COURT IDENTIFIER	MANDATORY	SCI	9-9	ALPHABETIC, NUMERIC
PLACE OF INCARCERATION	OPTIONAL	INC	1-50	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF ARREST	OPTIONAL	DOA	8-8	NUMERIC
DATE OF PROBATION EXPIRATION	MANDATORY	DPE	8-8	NUMERIC
DATE OF START OF SUPERVISION	MANDATORY	DSS	8-8	NUMERIC
NAME OF SUPERVISING OFFICER	MANDATORY	SON	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
BUSINESS TELEPHONE NUMBER OF SUPERVISING OFFICER	MANDATORY	SOT	12-12	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF RELEASE FROM SUPERVISION	MANDATORY	EDS	8-8	NUMERIC
ARRESTING AGENCY IDENTIFIER	OPTIONAL	ARI	9-9	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

DATE PROBATION OR RELEASE REVOKED	OPTIONAL	DPR	8-8	NUMERIC
REASON PROBATION OR RELEASE REVOKED	OPTIONAL	RPR	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
RELEASE LOCATION	OPTIONAL	LOC	1-50	ALPHABETIC, NUMERIC
WARRANT NUMBER	OPTIONAL	WNO	1-15	ALPHABETIC, NUMERIC
ORI OF COURT ISSUING WARRANT	OPTIONAL	CRI	9-9	ALPHABETIC, NUMERIC
NAME	OPTIONAL	NAM*	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DATE OF BIRTH	OPTIONAL	DOB*	8-8	NUMERIC
SOCIAL SECURITY NUMBER	OPTIONAL	SOC*	9-9	NUMERIC
MISCELLANEOUS NUMBER	OPTIONAL	MNU*	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN*	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS*	2-2	ALPHABETIC
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY*	2-2 4-4	ALPHABETIC (2), NUMERIC (4)

SECTION 2 -- SYSTEM CHANGES

DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	OPTIONAL CONDITIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*Fraudulent data

UNIDENTIFIED PERSON FILE**2.2 MESSAGE FIELD CODES FOR ENTRY**

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-3	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
BODY PARTS STATUS	MANDATORY	BPS	3-3 15-15	ALPHABETIC
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ESTIMATED YEAR OF BIRTH	OPTIONAL	EYB	9-9	NUMERIC, SPECIAL CHARACTERS
ESTIMATED DATE OF DEATH	CONDITIONAL	EDD	8-8	NUMERIC
DATE BODY FOUND	MANDATORY	DBF	8-8	NUMERIC
APPROXIMATE HEIGHT	MANDATORY	HGT	3-3 7-7	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2 -- SYSTEM CHANGES

APPROXIMATE WEIGHT	MANDATORY	WGT	3-3 7-7	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
EYE COLOR	MANDATORY	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	3-3 20-20	ALPHABETIC, ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LINKING CASE NUMBER	OPTIONAL SET	LKA*	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LINKING AGENCY IDENTIFIER	SET	LKI*	9-9	ALPHABETIC, NUMERIC
MISCELLANEOUS	OPTIONAL	MIS	1-250 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2 -- SYSTEM CHANGES

NOTIFY ORIGINATING AGENCY FLAG	OPTIONAL	NOA*	1-1	ALPHABETIC
BLOOD TYPE	OPTIONAL	BLT	4-5	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CIRCUMCISION	OPTIONAL	CRC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FOOTPRINT AVAILABLE	OPTIONAL	FPA	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
BODY X-RAYS	MANDATORY	BXR	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CORRECTIVE VISION PRESCRIPTION	OPTIONAL	VRX	1-40	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MANNER AND CAUSE OF DEATH	OPTIONAL	CDA	1-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
JEWELRY TYPE	OPTIONAL	JWT	2-50	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
JEWELRY DESCRIPTION	OPTIONAL	JWL	1-100	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2 -- SYSTEM CHANGES

MED EXAMINER/ CORONER AGENCY NAME AND CASE NUMBER	OPTIONAL	MAN	1-50	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MED EXAMINER/ CORONER LOCALITY	OPTIONAL	MAL	1-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MED EXAMINER/ CORONER TELEPHONE NUMBER	OPTIONAL	MAT	12-12	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	OPTIONAL CONDITIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

*NCIC 2000 format only

VIOLENT GANG AND TERRORIST ORGANIZATION FILE**10.2 MESSAGE FIELD CODES FOR GMC ENTRY**

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	3-4	ALPHABETIC
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
DATE OF EMANCIPATION	MANDATORY**	DOE	8-8	NUMERIC
HEIGHT	OPTIONAL	HGT	3-3	NUMERIC

SECTION 2 -- SYSTEM CHANGES

WEIGHT	OPTIONAL	WGT	3-3	NUMERIC
EYE COLOR	OPTIONAL	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	OPTIONAL	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
GANG NAME	MANDATORY	GNG	1-22	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SUBGROUP NAME	MANDATORY	SGP	1-35	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
CRITERIA FOR ENTRY	MANDATORY	ECR	1-2	ALPHABETIC
DATE OF PURGE	OPTIONAL	DOP	8-8	ALPHABETIC, NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MISCELLANEOUS	OPTIONAL	MIS	1-121 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY	OPTIONAL	NOA*	1-1	ALPHABETIC
LICENSE PLATE NUMBER	CONDITIONAL	LIC	1-8 1-10*	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2), NUMERIC (4)

SECTION 2 -- SYSTEM CHANGES

LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-4 2-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i> (2-4) ALPHABETIC, NUMERIC, SPECIAL CHARACTERS (4- 24)
VEHICLE MODEL	SET	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	OPTIONAL	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC

SECTION 2 -- SYSTEM CHANGES

DNA LOCATION	OPTIONAL CONDITIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
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*NCIC 2000 format only

**Mandatory blank

WANTED PERSON FILE

2.2 MESSAGE FIELD CODES FOR ENTRY

FIELD NAME	REQUIREMENTS	MESSAGE FIELD CODE	FIELD LENGTH	DATA TYPE
HEADER	MANDATORY	HDR	9-19	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
MESSAGE KEY	MANDATORY	MKE	2-4	ALPHABETIC, SPECIAL CHARACTERS
ORIGINATING AGENCY IDENTIFIER	MANDATORY	ORI	9-9	ALPHABETIC, NUMERIC
NAME	MANDATORY	NAM	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SEX	MANDATORY	SEX	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
RACE	MANDATORY	RAC	1-1	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>

SECTION 2 -- SYSTEM CHANGES

PLACE OF BIRTH	OPTIONAL	POB	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF BIRTH	CONDITIONAL	DOB	8-8	NUMERIC
DATE OF EMANCIPATION	MANDATORY**	DOE	8-8	NUMERIC
HEIGHT	MANDATORY ¹	HGT	3-3	NUMERIC
WEIGHT	MANDATORY ¹	WGT	3-3	NUMERIC
EYE COLOR	OPTIONAL	EYE	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
HAIR COLOR	MANDATORY ¹	HAI	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FBI NUMBER	CONDITIONAL	FBI	1-9	ALPHABETIC, NUMERIC
SKIN TONE	OPTIONAL	SKN	3-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
SCARS, MARKS, TATTOOS, AND OTHER CHARACTERISTICS	OPTIONAL	SMT	3-10	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
FINGERPRINT CLASSIFICATION	OPTIONAL	FPC	20-20	ALPHABETIC, NUMERIC
MISCELLANEOUS NUMBER	CONDITIONAL	MNU	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
SOCIAL SECURITY NUMBER	CONDITIONAL	SOC	9-9	NUMERIC
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN	1-20	ALPHABETIC, NUMERIC

SECTION 2 -- SYSTEM CHANGES

OPERATOR'S LICENSE STATE	SET	OLS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
OPERATOR'S LICENSE YEAR OF EXPIRATION	SET	OLY	2-2 4-4	ALPHABETIC (2) OR NUMERIC (4)
OFFENSE CODE	MANDATORY	OFF	4-4 4-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
ORIGINAL OFFENSE CODE	CONDITIONAL	OOC*	4-4	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
DATE OF WARRANT OR DATE OF VIOLATION ²	MANDATORY	DOW DOV	8-8	NUMERIC
ORIGINATING AGENCY CASE NUMBER	MANDATORY	OCA	1-9 1-20*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
LINKING AGENCY IDENTIFIER	OPTIONAL SET	LKI*	9-9	ALPHABETIC, NUMERIC
LINKING CASE NUMBER	SET	LKA*	1-20	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
WARRANT NUMBER	OPTIONAL	WNO*	1-15	ALPHABETIC, NUMERIC
COURT IDENTIFIER	OPTIONAL	CTI*	9-9	ALPHABETIC, NUMERIC
MISCELLANEOUS	OPTIONAL	MIS	1-121 1-500*	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
NOTIFY ORIGINATING AGENCY	OPTIONAL	NOA*	1-1	ALPHABETIC

SECTION 2 -- SYSTEM CHANGES

LICENSE PLATE NUMBER	CONDITIONAL SET	LIC	1-8 1-10*	ALPHABETIC, NUMERIC
LICENSE PLATE STATE	SET	LIS	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
LICENSE PLATE YEAR OF EXPIRATION	SET	LIY	2-2 4-4	ALPHABETIC (2), NUMERIC (4)
LICENSE PLATE TYPE	SET	LIT	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE IDENTIFICATION NUMBER	CONDITIONAL SET	VIN	1-20	ALPHABETIC, NUMERIC
VEHICLE YEAR	SET	VYR	4-4	NUMERIC
VEHICLE MAKE	SET	VMA	2-4 2-24*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE MODEL	OPTIONAL	VMO	2-3	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE STYLE	SET	VST	2-2	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
VEHICLE COLOR	OPTIONAL	VCO	3-3 7-7	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
CAUTION AND MEDICAL CONDITIONS	OPTIONAL	CMC	2-2*	CODE AS DEFINED IN <i>NCIC 2000 CODE MANUAL</i>
NAME	OPTIONAL	NAM***	3-30	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

SECTION 2 -- SYSTEM CHANGES

DATE OF BIRTH	OPTIONAL	DOB***	8-8	NUMERIC
SOCIAL SECURITY NUMBER	OPTIONAL	SOC***	9-9	NUMERIC
MISCELLANEOUS NUMBER	OPTIONAL	MNU***	4-15	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS
OPERATOR'S LICENSE NUMBER	CONDITIONAL SET	OLN***	1-20	ALPHABETIC, NUMERIC
OPERATOR'S LICENSE STATE	SET	OLS***	2-2	ALPHABETIC
OPERATOR'S LICENSE OF YEAR EXPIRATION	SET	OLY***	2-2 4-4	ALPHABETIC (2) NUMERIC (4)
EXTRADITION LIMITATION	OPTIONAL	EXL*	1-2	NUMERIC (DEFAULT = 1)
DNA PROFILE INDICATOR	OPTIONAL	DNA	1-1	ALPHABETIC
DNA LOCATION	OPTIONAL CONDITIONAL	DLO	1-250	ALPHABETIC, NUMERIC, SPECIAL CHARACTERS

¹Optional for foreign fugitive

² Date of Violation (DOV) Field is used when the MKE is EWJ.

*NCIC 2000 format only

**Mandatory blank for adult

***Fraudulent data

2.3 ENTRY OF RECORDS OF ABDUCTED CHILDREN AND MISSING PERSONS FROM NON-HAGUE CONVENTION COUNTRIES BY THE INTERNATIONAL CRIMINAL POLICE ORGANIZATION (INTERPOL) UNITED STATES NATIONAL CENTRAL BUREAU (USNCB)

AFFECTED BY CHANGE:

Missing Person File

EFFECTIVE DATE:

Immediately

Background

In December 1992, the CJIS Advisory Policy Board (APB) (then known as the NCIC APB) began permitting the INTERPOL USNCB to enter records into the Missing Person File for those persons missing from and for those children abducted from a foreign country. At that time, the INTERPOL USNCB and the National Center for Missing and Exploited Children personnel agreed that only persons missing from a foreign country and children abducted from a foreign country that signed the Hague Convention on parental abductions should be eligible for record entry when substantive investigative evidence exists indicating that the subject is now in the United States.

During its June 2003 meeting, the CJIS APB gave approval for the INTERPOL USNCB to enter records into the Missing Person File for those persons missing from and for those children abducted from non-Hague Convention countries when substantive investigative evidence exists indicating that the subject is now in the United States. The INTERPOL USNCB should enter records into the NCIC using the current missing person record criteria; the change does not require any system enhancements.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~.

MISSING PERSON FILE

SECTION 1--INTRODUCTION

1.2 ENTRY OF A MISSING EMANCIPATED PERSON (ADULT) RECORD

A record for a missing person who is over the age of 18 may be entered in the Missing Person File provided the entering agency has signed documentation in its possession supporting the stated conditions under which the person is declared missing. This written documentation will aid in the protection of the individual's right to privacy.

The INTERPOL USNCB may enter records for persons missing from Hague and non-Hague Convention countries into the NCIC Missing Person File when substantive investigative evidence exists indicating that the subject is now in the United States.

In the absence of documentation from a parent, legal guardian, next of kin, physician, or other authoritative source, including friend or neighbor in unusual circumstances, or when such documentation is not reasonably attainable, a signed report by the investigating officer will suffice.

1.3 ENTRY OF A MISSING UNEMANCIPATED PERSON (CHILD) RECORD

A record for a missing person who is under the age of 18 should be immediately entered into NCIC 2000 using one of the appropriate categories (Disability, Endangered, Involuntary, Juvenile, or Catastrophe Victim). A missing person report filed with an agency is sufficient documentation for entering a juvenile in the NCIC 2000 Missing Person File.

The INTERPOL USNCB may enter records for children abducted from Hague and non-Hague Convention countries into the NCIC Missing Person File when substantive investigative evidence exists indicating that the subject is now in the United States.

1.4 ENTRY OF A CATASTROPHE VICTIM RECORD

Catastrophe victim (MKE/EMV) records may be entered by any agency involved in identifying victims of a disaster, e.g., an airplane crash. No written documentation is required for entry into this category.

The INTERPOL USNCB may enter records for children abducted and persons missing from Hague and non-Hague Convention countries into the NCIC Missing

SECTION 2 -- SYSTEM CHANGES

Person File when substantive investigative evidence exists indicating that the subject is now in the United States.

2.4 ADDITIONS TO THE NCIC 2000 OPERATING MANUAL TO PROVIDE GUIDANCE TO AGENCIES THAT USE ELECTRONIC CASE MANAGEMENT SYSTEMS

AFFECTED BY CHANGE:

Introduction

EFFECTIVE DATE:

Immediately

Background

The CJIS Advisory Policy Board (APB) formed an ad hoc task force to review policies governing electronic records. This task force reviewed the impact of electronic records on NCIC hit confirmation and validation policies and identified opportunities to improve NCIC effectiveness as criminal justice agencies move toward a paperless environment. At its June 2003 meeting, the CJIS APB approved a proposal to provide guidance in achieving policy compliance to agencies that use electronic case management systems.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~.

INTRODUCTION

SECTION 3--QUALITY CONTROL, VALIDATION, AND OTHER PROCEDURES

3.1 MAINTAINING SYSTEM INTEGRITY

The primary responsibility for the entry and maintenance of accurate, timely, and complete records lies with the entering agency. However, the Control Terminal Agency (CTA) assumes a large degree of administrative responsibility, and possible legal liability, for the maintenance of a criminal justice information system. This responsibility is being further defined by the courts. Accordingly, the CTA should institute appropriate and reasonable quality assurance procedures for all federal and state System users. It appears from the cases reviewed that the courts have specifically addressed the issue as to whether criminal justice

information system administrators (i.e., Control Terminal Officer [CTO], Federal Service Coordinator [FSC], or agency head) can be held liable for the negligent mishandling of a criminal justice record. In relation to Title 42, United States Code 3771, there is a standard which is prescribed for record management and, perhaps, the establishment of maintenance standards for these records. Criminal justice agencies specifically have a duty to maintain records that are accurate, complete, and up-to-date. To ensure reasonably sufficient record management **for electronic and/or hardcopy case management systems**, each CTA should ensure that there are security standards, audit standards, and personnel training standards which allow accurate and up-to-date records and proper/secure dissemination of the same. The following standards have been established and approved by the CJIS APB with regard to security, audit, and training:

3.2 MAINTAINING THE INTEGRITY OF NCIC 2000 RECORDS

Agencies that enter records in NCIC 2000 are responsible for their accuracy, timeliness, and completeness. The FBI, as manager of the NCIC 2000 System, helps maintain the integrity of the system through: 1) automatic computer edits which reject certain common types of errors in data (edit instructions appear in each chapter of this manual where applicable), 2) automatic purging of records after they are in a file for a prescribed period of time (retention instructions appear in each chapter of this manual where applicable), 3) quality control checks by FBI CJIS Data Integrity staff, and 4) periodically furnishing lists of all records on file for validation by the agencies that entered them. This section addresses quality control and validation procedures.

1. Accuracy

The accuracy of NCIC 2000 records is an integral part of the NCIC 2000 System. The accuracy of a record must be double-checked by a second party. Agencies lacking staff support for this verification should require the case officer to check the accuracy of the record, as the case officer carries the primary responsibility for seeking the fugitive or recovering stolen property.

The verification of a record should include assuring all available cross-checks, e.g., VIN/LIC, were made and that the data in the NCIC 2000 record match the data in the investigative report.

Note: For electronic records management systems, electronic cross-checks are acceptable. Cross-checks must include the electronic case management systems checking source documents to ensure accurate, complete, up-to-date information is maintained.

3.4 VALIDATION

1. Validation obliges the ORI to confirm that the record is complete, accurate, and still outstanding or active. Validation is accomplished by reviewing the ~~original~~ entry and current supporting documents, and by recent consultation with any appropriate complainant, victim, prosecutor, court, **nonterminal agency**, or other appropriate source or individual. In the event the ORI is unsuccessful in its attempts to contact the victim, complainant, etc., the entering authority must make a determination based on the best information and knowledge available whether or not to retain the ~~original~~ entry in the file.

Note: The current supporting documents may be electronic or hardcopy if the CTA and the originating agency recognize the document, whether it is electronic or hardcopy, as official. Also for electronic warrant systems, checking the appropriate source to see if the warrant is still active may be accomplished by using an electronic warrant case management system. For electronic case management systems, the CTA and the originating agency should ensure additional checks and balances are in place to verify the validity of the systems, i.e., files must be synchronized with the appropriate sources/systems being used.

3.5 HIT CONFIRMATION PROCEDURES

1. Any agency which receives a record(s) in response to an NCIC 2000 inquiry must confirm the hit on any record(s) which appears to have been entered for the person or property inquired upon prior to taking any of the following actions based upon the hit NCIC record: 1) arresting the wanted

person, 2) detaining the missing person, 3) seizing the stolen property, or 4) charging the subject with violating a protection order. Additionally, an agency detaining an individual on local charges where the individual appears identical to the subject of the wanted person record and is within the geographical area of extradition must confirm the hit.

Confirming a hit means to contact the agency that entered the record to:

1. Ensure that the person or property inquired upon is identical to the person or property identified in the record;
2. Ensure that the warrant, missing person report, protection order, or theft report is still outstanding; and
3. Obtain a decision regarding: 1) the extradition of a wanted person when applicable, 2) information regarding the return of the missing person to the appropriate authorities, 3) information regarding the return of stolen property to its rightful owner, or 4) information regarding the terms and conditions of a protection order.

Note: The source documents used for hit confirmation may be electronic if the local agency has implemented the controls required by the CTA for electronic documents supporting NCIC records.

2.5 ENTRY OF DUPLICATE RECORDS INTO THE MISSING PERSON AND WANTED PERSON FILES BY THE SAME ORIGINATING AGENCY IDENTIFIER (ORI)

AFFECTED BY CHANGE:

**Missing Person File
Wanted Person File**

EFFECTIVE DATE:

April 2004

Background

When an individual is wanted, a court issues an arrest warrant (or a pick-up order for a juvenile), and the law enforcement agency enters the information into the NCIC Wanted Person File. If that individual was subsequently reported missing to the same agency, the

agency would either have to remove the wanted person record or not enter the missing person record.

In October 2002, the CJIS Advisory Policy Board approved a proposal to permit duplicate entry of the same individual by the same ORI into both the Wanted Person and Missing Person Files.

NCIC 2000 Operating Manual Changes

Additions to the *NCIC 2000 Operating Manual* (December 1999) are indicated by **highlighting**, and deletions are indicated by ~~strikeout~~.

MISSING PERSON FILE

1.10 CRITERIA FOR REJECTING DUPLICATE RECORDS

1. If the following fields of a missing person message are the same as the corresponding fields of a missing person/~~wanted person~~ record already on file, the second entry will be rejected with the message REJECT ON FILE: FBI and ORI; MNU and ORI; SOC and ORI; OLN, OLS, and ORI; VIN, VMA, NAM, and ORI; LIC, LIS, LIY, LIT, NAM, and ORI; OCA, NAM, and ORI; or DOB, NAM, and ORI.
2. Whenever the message REJECT ON FILE is received, the record on file will also be transmitted.
3. A duplicate record will be accepted if the ORI in the second message is different or the person file is other than ~~wanted or~~missing, e.g., VGTOF, Protection Order, etc. A duplicate record will also be accepted if there are vehicle data in the missing person message that match data in the Vehicle File. In those cases, the duplicate record will be furnished with the acknowledgment.

WANTED PERSON FILE

1.10 CRITERIA FOR REJECTING DUPLICATE RECORDS

If the following fields of an NCIC 2000 wanted person or temporary felony want message are the same as those field codes of a wanted person ~~or missing person~~ record already on file, the second entry will be rejected with the message REJECT

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

ON FILE: FBI and ORI; MNU and ORI; SOC and ORI; OLN, OLS, and ORI; VIN, VMA, NAM, and ORI; LIC, LIS, LIY, LIT, NAM, and ORI; OCA, NAM, and ORI; and DOB, NAM, and ORI.

Whenever the message REJECT ON FILE is sent by NCIC 2000, the record on file will also be transmitted. A duplicate record will be accepted if the ORI in the second message is different or the person type is other than wanted ~~or missing~~, for example, Protection Order File, VGTOF, etc. A duplicate record will also be accepted if there are vehicle data in the wanted person message which match data in the Vehicle File. In those cases, the duplicate record(s) will be furnished with the acknowledgment.

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

PERSONAL DESCRIPTORS CODES

EFFECTIVE DATE:

April 2004

Background

At its December 1998 meeting, the CJIS Advisory Policy Board approved the Dental Task Force's recommendations to modify the dental codes in the Missing Person and Unidentified Person Files, modify the dental matching algorithm between the Missing Person and Unidentified Person Files, add the ability to enter dental codes in Wanted Person File records, and create a dental matching algorithm between the Wanted Person File and the Unidentified Person File. As a result, the revised dental codes are set forth in this TOU.

Note: NCIC will automatically modify the dental data existing in the NCIC Missing and Unidentified Person Files to the new codes when the system implements these enhancements. **AFTER THE MODIFICATION IS IMPLEMENTED, NCIC WILL REJECT ANY NEW RECORDS ENTERED INTO THE AFFECTED FILES NOT USING THE NEW CODING.**

The existing Section 29.2 should be deleted and replaced with the following:

SECTION 29--DENTAL INFORMATION

29.2 DENTAL CHARACTERISTICS (DCH) FIELD CODES

CJIS/NCIC TOU 04-1

January 30, 2004

3-1

The DCH Field describes the dental characteristics of each tooth.

Code	Description
ALL	All 32 teeth are present and are virgin teeth. May have caries but no restoration. NCIC will automatically assign a "V" to each tooth.
UNK	Dental characteristics are not available for all 32 teeth. NCIC will automatically assign a "/" to each tooth.

The following is a description of the codes to be used for the DCH Field in a supplemental dental entry. When entering dental characteristics, the agency should identify each tooth by the tooth number 01 thru 32, followed by the appropriate code. The coding for each tooth should be separated by a comma.

Status Codes

Code	Description
/	No Available Information
X	Missing. Tooth extracted during the life of the individual.
V	Unrestored virgin tooth. Tooth may have caries but no restoration.

Restoration/Caries Column Codes (Primary Codes)

Code	Description
M	Mesial surface. Tooth surface nearest the midline of the dental arch.
O	Occlusal surface. Tooth surface used for chewing or incising.
D	Distal surface. Tooth surface farthest away from the midline of the dental arch.
F	Facial surface. Tooth surface facing the lip or cheek.
L	Lingual surface. Tooth surface facing the tongue or inside of the mouth.

Other Characteristics (Secondary Codes)

Code	Description
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SECTION 3 -- *NCIC 2000 CODE MANUAL* UPDATES

- C Crown. Any laboratory processed restoration such as a gold crown or porcelain crown.
- R Root Canal. Any type of endodontic procedure that has been done on the tooth.

BOAT DATA CODES

The following should be added to:

Section 4.2 BMA AND BRA FIELD CODES

Effective Date: Immediately

Make	Code
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Bennington Marine Corp.	ETW
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Section 4.3 BMA AND BRA FIELD CODES ALPHABETICALLY BY CODE

Code	Manufacturer
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ETW	Bennington Marine Corp.
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GUN DATA CODES

Correction to TOU 03-4

The following is a correction to TOU 03-4, page 3-2, Section 1.5 MAK FIELD CODES ALPHABETICALLY BY MANUFACTURER and page 3-3, Section 1.6 MAK FIELD CODES ALPHABETICALLY BY CODE. The correction is to the CODE **only** as follows:

Make, Brand, Model, or Trademark	Country	Code	Reference
Stinger Mfg. Corp.	US	STG	Sault Ste. Marie, MI

Code	Make, Brand, Model, or Trademark
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STG	Stinger Mfg. Corp.
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The following should be added to:

Section 1.5 MAK FIELD CODES ALPHABETICALLY BY MANUFACTURER
Effective Date: Immediately

Make, Brand, Model, or Trademark	Country	Code	Reference
Double Star Corp.	US	DBS	Winchester, KY
Francesco Serena	IT	SNA	Mainly marked Serena, Italy
Gazelle Arms (HISAR AVCILIK)		GZA	
ITM Arms Co.	US	ITD	Also known as ITM Tool & Die; Cleveland, OH
ITM Tool & Die	US	ITD	Also known as ITM Arms Co.; Cleveland, OH
Match Guns	US	MHG	
Rocky Mountain Arms, Inc.	US	RMS	
Wei Dong Mfg.	CN	WDM	China
Xin Shai Dai	CN	XSD	China

Section 1.6 MAK FIELD CODES ALPHABETICALLY BY CODE
Effective Date: Immediately

Code	Make, Brand, Model, or Trademark
DBS	Double Star Corp.
GZA	Gazelle Arms (HISAR AVCILIK)

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

ITD	ITM Arms Co. or ITM Tool & Die
MHG	Match Guns
Code	Make, Brand, Model, or Trademark
RMS	Rocky Mountain Arms, Inc.
SNA	Francesco Serena
WDM	Wei Dong Mfg.
XSD	Xin Shai Dai

VEHICLE DATA CODES

Correction to TOU 03-1

The following is a correction to TOU 03-1, page 3-8, Section 2.7 VMA AND BRA FIELD CODES FOR TRAILERS AND TRAILER PARTS and page 3-11, Section 2.9 VMA AND BRA FIELD CODES ALPHABETICALLY BY CODE. The correction is to the CODE **only** as follows:

Make	Code	Reference
ASM Trailers	ASMT Mountainburg, AR	
Code	Manufacturer	
ASMT	ASM Trailers	

Correction to TOU 03-4

The following are corrections to TOU 03-4, pages 3-8 and 3-9, Section 2.7 VMA AND BRA FIELD CODES FOR TRAILERS AND TRAILER PARTS and page 3-12, Section 2.9 VMA AND BRA FIELD CODES ALPHABETICALLY BY CODE. The corrections are to the CODE **only** as follows:

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

Make	Code	Reference
A-A Welding Service	AAWS	Also see Clint R. Woods, Inc.
Clint R. Woods, Inc.	AAWS	Also see A-A Welding Service

Code	Manufacturer
AAWS	A-A Welding Service; also see Clint R. Woods, Inc.

The following should be added to:

Section 2.2 VMA, BRA, VMO, AND VST FIELD CODES FOR AUTOMOBILES, LIGHT-DUTY VANS, LIGHT-DUTY TRUCKS, AND PARTS
Effective Date: Immediately

MAKE	VMA	VMO	VST
Austin-Healy Saxon	AUHE	SAX	2D
Chrysler Intrepid	CHRY	INT	4D
Honda FCX (Fuel Cell Vehicle)	HOND	FCX	2D
Kia Motors Corp. Amanti	KIA	AMA	4D
Maserati Coupe/Coupe GT	MASE	CPE	2D
Mazda Mazda 3	MAZD	MZ3	SD
Mercedes-Benz	MERZ		

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G55 Sprinter		G55 SPR	LL VN
Mitsubishi Endeavor	MIT	EDV	LL
Zimmer Motor Car Co. Golden Spirit Quick Silver	ZMCC	GLD QCK	SD SD

**Section 2.3 VMA AND BRA FIELD CODES FOR CONSTRUCTION
EQUIPMENT AND CONSTRUCTION EQUIPMENT PARTS**

Make	Code	References
Multitek, Inc.	MLTK	Prentice, WI
Mustang	MSTG	

**Section 2.4 VMA AND BRA FIELD CODES FOR FARM AND GARDEN
EQUIPMENT AND FARM EQUIPMENT PARTS**
Effective Date: Immediately

Make	Code	References
Country Clipper	COCL	JAZee riding mower; Div. of Shivers Mfg.
Encore	ENCO	Riding mowers and power equipment
Great Dane	GRDN	Riding mowers; Chariot, Scamper, and Gateway models
Land Pride	LNPD	Riding mowers
Stanley	STLY	Yard and garden tractors

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

Wright	WRGH	Riding mowers (Stander & Sentar) and yard equipment
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Section 2.5 VMA AND BRA FIELD CODES FOR MOTORCYCLES AND MOTORCYCLE PARTS
Effective Date: Immediately

Make	VMA
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Independence Motorcycle Co.	INMC
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JEHM Powersports	JEHM
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Jiangmen Zhong Yu Motorcycle Co. or Zhong Yu Motor Group	ZHON
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Make	VMA
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Long Chang	LCHG
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Madami (Motor Scooters)	MADM
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Sexton Motorcycle Co.	SEXT
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Thunder Mountain Custom Cycles	TMCC
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Twist N' Go (TNG)	TWIS
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Unilli	UNLI
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Vento Motorcycles, U.S.A.	VNTO
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Vulcan Works, Inc.	VLCN
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Zhong Yu Motor Group or Jiangmen Zhong Yu Motorcycle Co.	ZHON
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Section 2.6 VMA AND BRA FIELD CODES FOR SNOWMOBILES AND SNOWMOBILE PARTS
Effective Date: Immediately

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SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

Make	Code	References
AD Boivin	ADBV	Snow Hawk

Section 2.7 VMA AND BRA FIELD CODES FOR TRAILERS AND TRAILER PARTS

Effective Date: Immediately

Make	Code	References
Accu-Tek, Inc.	ACCU	Shrewsbury, MA
Allen's Mfg., Inc.	ALNM	Fort Morgan, CO
Arsenal Trailer Mfg., Inc.	ARSN	Harrisonburg, VA
Bibb Welding & Trailers, LLC	BIBB	Macon, GA
Blueridge Trailers	BLRG	Ferrum, VA

Make	Code	References
Cargo King, LLC	CRGK	White Pigeon, MI
Carron Truck Repair, Ltd.	CRRN	Granite City, IL
Cherokee Fabrication Co., Inc.	CHFB	Ocala, FL
CIMC Heavy Inds., Ltd.	CIMC	Shenzhen, China
Country Blacksmith, LLC	COUB	
Cross Country Mfg.	CRCN	Greene, NY
Custom Amusement Products Co.	CUAP	Dover, FL
Custom Built AG Ind., Ltd.	TRTC	Also see Trailtech, Inc., Saskatchewan, Canada

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

Danzer/Morrison Inds., Inc.	DANZ MD	Hagerstown,
Dawson Enterprises	DAWS	Elkhart, IN
D & D Fabrications	DDFB	St. Louis, MI; Trail-Tech Trailers
D & E Welding	DEWL	Lyons, GA
Diamond G Trailer Co.	DIAG	Also see Graham Fabrications, Inc., Purvis, MS
Discount Trailers	DCNT	Fort Worth, TX
Double Tree RV, LLC	DTRV	La Grange, IN
Emerson Trailers, Inc.	EMER	Florida
General Engines Co., Inc.	GENC	Lake Wales, FL
G & F Horse Trailer Repair	GFHT	Riverside, CA
Graham Fabrications, Inc.	DIAG	Also see Diamond G Trailer Co.

Make	Code	References
Hampton Amusement Rides, LLC	HAMR	Also see Umbrella Rides, Inc.
Haul Rite, Inc.	HAUR	Mount Juliet, TN
High-Lite Rides, Inc.	HLRI	Greer, SC
HNL Corp. or Henry N. Lanciani	HNLC	Sterling, MA
Horse Creek Mfg. & Fabrication	HRSE	Cookville, TX

SECTION 3 -- *NCIC 2000 CODE MANUAL* UPDATES

Hydro Tek Corp.	HYTK	Redlands, CA
Jennings Trailers, Inc.	JENN	Emory, TX
J & J Trailer Mfg. or J.D.J. Trailer Mfg., Inc.	JJTM	Ontario, Canada
John Kerr Mfg. Co.	KERR	
J & R Mfg. Co., LLC	JRMC	Trinity, AL
KBH Corp.	KBHC	Clarksdale, MS
Kidron	KIDR	Kidron, OH
Kristi Trailer Inds., Inc.	KRST	Canaslot, NY
Legend Trailers, Inc.	LGND	Wapanucka, OK
Leonard Aluminum Utility Buildings, Inc.	LNRD	Mount Airy, NC
Les Machineries Pronovost, Inc.	PRON	Quebec, Canada
Lone Star Trailer	LNST	Valley View, TX
Loranger Enterprises, Inc.	LRNG	San Antonio, TX
Marine Group, LLC	MARG	Murfreesboro, TN; Pro Craft Trailers
Make	Code	References
Maurer Mfg., Inc.	MAUM	Spencer, IA
McCloskey Brothers Mfg. Canada, Ltd.	MCBM	Ontario, Canada
Meb Trailer Sales	MEBT	Walnut Ridge, AR

SECTION 3 -- *NCIC 2000 CODE MANUAL UPDATES*

Mid America Mfg., Inc.	MDAM	Bertrand, MO
Multitek, Inc.	MLTK	Prentice, WI
Nedland Inds., Inc.	NEDL	Ridgeland, WI
Nichols Custom Welding	NICW	Farmington, ME; Nichols Trailers
Nu-Century	NUCN	Madera, CA
Perfection Architectural Systems, Inc.	PASI	Boynton Beach, FL
Pine-Hill Mfg. Co.	PNHL	Gap, PA
Premco Products, Inc.	PRMC	La Verne, CA
Rapsure, Inc.	RAPS	Nappanee, IN
Ridgeline, Inc.	RDGL	Washburn, TN
Robb Kaufman, Inc.	ROBB	Lexington, NC
Rockin L. Riggin Corp.	RCKN	Graham, TX
Rush & Son, Inc.	RUSO	Lenoir City, TN
Sport Hauler Trucks, LLC	SPHL	Tulsa, OK; Sport chassis trucks and trailers
Stoll Trailers, Inc.	STOL	Abbeville, SC
Thomas Equipment, Ltd.	THOE	New Brunswick, Canada
Tiffin Motor Homes, Inc.	TIFF	Red Bay, AL
Make	Code	References
T & M Mfg., Inc.	TMMI	Ontario, Canada
TN Trailers, LLC	TNTL	Shipshewana, IN

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

Topline Mfg. Co., Inc.	TPLN	Tremont, MS
Towrite Mfg.	TWRT	Bunn Level, NC
Trailtech, Inc.	TRTC	Also see Custom Built AG Ind., Ltd. Saskatchewan, Canada
Transport Trailers	TRNT	Fennville, MI
Trophy Homes, Inc.	TRPH	Elkhart, IN; travel trailers and fifth wheels
Umbrella Rides, Inc.	HAMR	Also see Hampton Amusement Rides, LLC
USTS Mfg., Inc.	USTS	Canton, OH
Wheel Estate Sales & Service, Inc. GA	WHES	Ochlocknee,
X-Cel Trailers, Inc.	XCEL	Forney, TX
Yentes Brothers Welding	YENT	Lancaster, CA

**Section 2.8 VMA AND BRA FIELD CODES FOR TRUCKS AND TRUCK
PARTS**
(Includes heavy-duty trucks, buses, motor homes, etc.)
Effective Date: Immediately

Make	Code	References
Danzer/Morrison Inds., Inc.	DANZ MD	Hagerstown,
Four Winds International Corp.	FOUW	Elkhart, IN
IC Corp.	ICRP	Formerly American Transportation Corp.

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

Setra	SETR	Buses
Sport Hauler Trucks, LLC	SPHL	Tulsa, OK; sport chassis trucks and trailers
Tiffin Motor Homes, Inc.	TIFF	Red Bay, AL

Section 2.9 VMA AND BRA FIELD CODES ALPHABETICALLY BY CODE
Effective Date: Immediately

Code	Manufacturer
ACCU	Accu-Tek, Inc.
ADBV	AD Boivin
ALNM	Allen's Mfg., Inc.
ARSN	Arsenal Trailer Mfg., Inc.
BIBB	Bibb Welding & Trailers, LLC
BLRG	Blueridge Trailers
CHFB	Cherokee Fabrication Co., Inc.
CIMC	CIMC Heavy Inds., Ltd.
COCL	Country Clipper
COUB	Country Blacksmith, LLC

Code	Manufacturer
CRCN	Cross Country Mfg.
CRGK	Cargo King, LLC
CRRN	Carron Truck Repair, Ltd.

SECTION 3 -- *NCIC 2000 CODE MANUAL* UPDATES

CUAP	Custom Amusement Products Co.
DANZ	Danzer/Morrison Inds., Inc.
DAWS	Dawson Enterprises
DCNT	Discount Trailers
DDFB	D & D Fabrications
DEWL	D & E Welding
DIAG	Diamond G Trailer Co. or Graham Fabrications, Inc.
DTRV	Double Tree RV, LLC
EMER	Emerson Trailers, Inc.
ENCO	Encore
GENC	General Engines Co., Inc.
GFHT	G & F Horse Trailer Repair
GRDN	Great Dane
HAMR	Hampton Amusement Rides, LLC; also see Umbrella Rides, Inc.
HAUR	Haul Rite, Inc.
HLRI	High-Lite Rides, Inc.
HNLC	HNL Corp. or Henry N. Lanciani
Code	Manufacturer
HRSE	Horse Creek Mfg. & Fabrication

SECTION 3 -- *NCIC 2000 CODE MANUAL* UPDATES

HYTK	Hydro Tek Corp.
INMC	Independence Motorcycle Co.
JEHM	JEHM Powersports
JENN	Jennings Trailers, Inc.
JJTM	J & J Trailer Mfg. or J.D.J. Trailer Mfg., Inc.
JRMC	J & R Mfg. Co., LLC
KBHC	KBH Corp.
KERR	John Kerr Mfg. Co.
KIDR	Kidron
KRST	Kristi Trailer Inds., Inc.
LCHG	Long Chang
LGND	Legend Trailers, Inc.
LNPD	Land Pride
LNRD	Leonard Aluminum Utility Buildings, Inc.
LNST	Lone Star Trailer
LRNG	Loranger Enterprises, Inc.
MADM	Madami (Motor Scooters)
MARG	Marine Group, LLC
MAUM	Maurer Mfg., Inc.
MCBM	McCloskey Brothers Mfg. Canada, Ltd.

SECTION 3 -- *NCIC 2000 CODE MANUAL* UPDATES

Code	Manufacturer
MDAM	Mid America Mfg., Inc.
MEBT	Meb Trailer Sales
MLTK	Multitek, Inc.
MSTG	Mustang
NEDL	Nedland Inds., Inc.
NICW	Nichols Custom Welding
NUCN	Nu-Century
PASI	Perfection Architectural Systems, Inc.
PNHL	Pine-Hill Mfg. Co.
PRMC	Premco Products, Inc.
PRON	Les Machineries Pronovost, Inc.
RAPS	Rapsure, Inc.
RCKN	Rockin L. Riggin Corp.
RDGL	Ridgeline, Inc.
ROBB	Robb Kaufman, Inc.
RUSO	Rush & Son, Inc.
SEXT	Sexton Motorcycle Co.
SPHL	Sport Hauler Trucks, LLC
STLY	Stanley
STOL	Stoll Trailers, Inc.

SECTION 3 -- NCIC 2000 CODE MANUAL UPDATES

THOE Thomas Equipment, Ltd.

Code Manufacturer

TIFF Tiffin Motor Homes, Inc.

TMCC Thunder Mountain Custom Cycles

TMMI T & M Mfg., Inc.

TNTL TN Trailers, LLC

TPLN Topline Mfg. Co., Inc.

TRNT Transport Trailers

TRPH Trophy Homes, Inc.

TRTC Trailtech, Inc. or Custom Built AG Ind.,
Ltd.

TWIS Twist N' Go (TNG)

TWRT Towrite Mfg.

UNLI Unilli

USTS USTS Mfg., Inc.

VLCN Vulcan Works, Inc.

VNTO Vento Motorcycles, U.S.A.

WHES Wheel Estate Sales & Service, Inc.

WRGH Wright

XCEL X-Cel Trailers, Inc.

YENT Yentes Brothers Welding

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SECTION 3 -- *NCIC 2000 CODE MANUAL* UPDATES

ZHON	Zhong Yu Motor Group or Jiangmen Zhong Yu Motorcycle Co.
ZMCC	Zimmer Motor Car Co.